

# GOVERNMENT DENTAL COLLEGE ALUMNI ASSOCIATION

FORT, BANGALORE – 560 002

## MEMORANDUM

Where as dental surgeons with BDS or MDS qualification, engaged in profession of dentistry in the state of Karnataka have felt the necessity for an association of the old students of the Government Dental College, Bangalore for promoting common objectives, of the Government Dental College, Bangalore, assembling on 10<sup>th</sup> October 1999 in the city of Bangalore have resolved to organize the old students (alumni) association of the college and to take all steps for its registration under Karnataka Societies Registration Act of 1960 and the rules there under and have also approved the rules appended hereto.

1. **Name:** The Name of the association shall be – Government Dental College, Bangalore Alumni Association.
2. **Registered Office:** Shall be situated at Government Dental College, Bangalore only.
3. **Address:** The name and address of the Hon. Secretary:  
The Hon. Secretary,  
Government Dental College,  
Bangalore Alumni Association,  
Government Dental College,  
Fort, Bangalore-560 002

4. **Objects:** The objects of the Government Dental College, Bangalore Alumni Association shall be
- a) To promote and sponsor intellectual, cultural, scientific and social activities
  - b) To establish and maintain a contributory welfare fund for providing financial and other assistance to the students for furtherance of acquisition of knowledge
  - c) To improve the infrastructure of Government Dental College.
  - d) To hold conference, seminars, workshops, study circles, meetings and such activities.
  - e) To publish periodical journals, books, magazines etc., for the benefit of members, students and others.
  - f) To organize and conduct rural dental and health camps in the state.
  - g) To institute and grant titles and awards for any exemplary service for the betterment and welfare of the dental profession
  - h) To establish, maintain or to assist library/ reading room for the use of members and dental students.
  - i) To undertake any such other activities, to promote and implement in accordance with any of the objects mentioned above
  - j) To institute and grant awards to the best outgoing student of Government Dental College, Bangalore.
  - k) To arrange for purchase and sale of reference books, textbooks, dental equipment, dental materials etc., required for the profession.



5. The income and property of the association where so ever derived shall be applied solely towards the objectives of the association no portion thereof shall be paid or transferred directly or indirectly or otherwise by way of profits to any member of the association.
6. The Hon. Secretary is authorized to correspond with the Registrar of Societies, Karnataka, Bangalore in the matter of registration of the Association and take such other steps or may be required from time to time.

## RULES AND REGULATIONS

1. **Name:** The name of the association shall be Government Dental College, Bangalore Alumni Association, hereinafter referred to in these articles of the Association as "ASSOCIATION".
2. **Head Office:** The Head Office of the Association shall be situated in the city of Bangalore at The Government Dental College, Fort, Bangalore – 560 002. It shall be competent for the Executive Committee of the Association to establish branches in the mofussil places if necessary, for the furtherance of the objects of the Association.
3. **Official Year:** The official year shall be 1<sup>st</sup> April to 31<sup>st</sup> March each year.
4. **Membership:** All the old students of the Government Dental College, Bangalore who have obtained a degree of BDS/MDS can be admitted as members
  - a) **Life Member:** Any old student of the Government Dental College, Bangalore with BDS/MDS degree shall be eligible to be admitted as a Life Member on Payment of subscription of Rs.2,000/- (Rupees two thousand only) in one lump sum.

- b) **Associate Life Member:** Any student who is studying BDS/MDS in Government Dental College, Bangalore is eligible on payment of subscription of Rs.2,000/- (Rupees two thousand only) in one lump sum.
- c) The General body of the association by a resolution with a majority of 75% of the members present can alter any of the subscription mentioned above.
- d) Admission fee of Rs.100/- (Rupees hundred only) shall be collected from each member at the time of admission.

## 5. Rights of the Members

- a) Every member shall be eligible to participate in any or all the activities of the Association.
- b) Vote of Member – Each life members shall have only one non-transferable vote
- c) Only Life member can contest for the post of office bearers.

6. **Rejection of Membership:** It shall be competent for the committee of Management to reject any application for the membership application without assigning any reasons. However, the Committee of Management shall consider all membership applications within a period of two months from the date of receipt of application. If not done so, it shall be deemed that the concerned membership application is accepted. In case of rejection the decision of the committee shall be communicated to the applicant within a period of 15 days from the date of the committee meeting. However, it shall be lawful



for the concerned member in case of rejection of his application for membership to appeal before the subsequent General Body Meeting.

7. **Termination of Membership:** A member shall cease to be as such if
  - a) He resigns
  - b) He incurs insanity or insolvency
  - c) Death
8. **Removal of Membership:** It shall be competent for the Committee of Management for the removal of a member by a special resolution in that behalf passed by the managing committee provided it is passed by a majority of the 75% of the members participating in the meeting called for the purpose, provided further the committee shall be competent, to remove any member if the committee of management, if in its opinion that such a person ought not to continue as a member on account of his utterance made or acts done, prejudicial to the best interests of the association. The resolution of the committee shall be final and binding on the person and shall not be questionable in the court of law. The committee is not bound to assign any reason for its decision. However, the affected person may appeal before the subsequent general body meeting of the association for a reconsideration of the decision of the Managing committee.
9. **Funds:** The funds of the Association shall consist of
  - a) The subscription of the members
  - b) Donations (Exempted from Income Tax under Sec 80C)

c) Grants and subsidies

d) Interest earned on investments

The funds of the association shall be invested in Government approved securities or in the form of Fixed Deposits in Nationalized Banks.

10. The management of the affairs of the association shall be vested with a committee of management consisting of ordinarily 11 members but not exceeding 15 members including the office bearers of whom all shall be elected by the general body.

The management committee may fix the number of members of the committee of management to serve during the subsequent year/years.

The committee of management shall hold it

Meetings at least once in two months.

It shall be competent for the managing committee to extend invitation to any member to attend any managing committee meeting for a specific purpose or may extend invitation to any person as a permanent invitee during its term of office, provided that the number of such permanent invitees will not be more than three at any time. However they have no power to vote.

11. **Co-Option:** The committee of management shall be competent to co-opt any member as and when necessary, in case of casual vacancies and such co-opted members will serve on the committee during the tenure of the said managing committee.

12. **Election:** All the members of the committee of management shall be elected by the Annual General Body



or the Special General body as the case may be. The voting shall be by secret ballot. The committee of management which shall meet within a period of fifteen days from the date of election to elect among themselves the office bearers namely

- i) President – One
- ii) President Elect – One
- iii) Vice President – Three
- iv) Hon. Treasurer – One
- v) Hon. Secretary – One
- vi) Internal Auditor – One
- vii) Joint Secretary – One
- viii) Editor – One
- ix) Executive Committee – Five (proposal to increase it to seven)

(One Vice-President, Two executive Committee Members – shall be lady members, to be elected among the Life Members)

(Principal of Government Dental College Shall be one of the Vice-President and will be the permanent invitee to the General Body meeting)

Regional/overseas invitees – One each from Delhi, Andhra Pradesh, Tamil Nadu and others

Two from United States of America, One from United Kingdom, one from the Middle East, One from Malaysia and others.

In case of committee meetings all matters shall be decided by voting by the raise of hands.

Immediately after the election of the office bearers the list of names, addresses and occupation of the members of managing committee shall be filed with the Registrar, together with a copy of the Balance sheet, and income and expenditure account duly audited as per the provisions contained in the section 13 of the Karnataka Societies Registration Act of 1960.

- 12 a. **Term of Office:** The term of office of the office bearers of the Government Dental College, Bangalore Alumni Association shall be One Year except the Hon. Treasurer and Hon. Secretary whose term shall be three years.
12. b. **Eligibility for contesting for post of office bearers:** Any life member is Eligible to contest for the post of Executive committee member, editor, joint secretary, internal auditor, vice president for the posts of secretary, treasurer, and president the member should have served in the executive committee for a minimum of 2 years and should also have a minimum attendance of 75% at the executive committee meetings held during the year.

**13. Termination of Committee Members:**

A member of the committee shall cease to be as such

- i) If he resigns and his resignation is duly accepted by the managing committee. If the committee shall take a decision on resignations within a period of two months



- ii) If he remains a defaulter in respect of his dues for more than 3 months
- iii) If he is absent without reasonable cause for 3 consecutive committee meetings
- iv) If he is removed by a resolution of the committee on valid grounds such as
  - a) Continued want of co-operation with the committee
  - b) Continued lack of interest in the work and activities of the association
  - c) Utterances made, acts done prejudicial to the best interest of the association in the opinion of the committee, such resolution of the committee shall be final and binding on the persons affected and shall not be questioned in any court of law. However, the affected person or persons may appeal to the subsequent General Body Meeting for reconsideration.

#### **14. Meeting Notice:**

- a) In case of General Body meeting or special General Body meeting, notice shall be issued to all members indicating date, time and place of the meeting at least 21 days earlier to the date of meeting. Such notice may also contain the agenda of the meeting.
- b) In case of managing committee meeting notice shall be issued to all the members of the committee, informing date, time and place of the meeting at least 5 days earlier to the date of the meeting. In case a

special meeting of the committee convened for any specific purpose it shall be sufficient, if such notice is issued 3 days earlier to the date of such meeting. Such notice shall specify the business of the meeting.

#### **15. Quorum:**

- a) The quorum of the General Body meeting shall be one fourth of the total number of members of the association standing on the day of the issue of notice of the General Body Meeting or 20 members whichever is less.
- b) Quorum for committee meeting shall be one third of the members of whom two shall not be the Office Bearers.

#### **16. Duties of the Managing Committee**

The following are the duties of the Committee of Management

- a) To consider the subjects brought before it and to take suitable decision at its meeting
- b) To approve membership, accept grants, donations and endorsements
- c) To invest the funds of the association in a suitable manner
- d) To hold, maintain and dispose of the properties in a prescribed manner
- e) To approve and adopt accounts and place the annual report and the accounts before the General body and to furnish replies to the auditor and to the auditor report and file the audited accounts, together with the audit report thereon, with the Registrar of Societies, Karnataka, Bangalore.



- f) To constitute sub-committees and assign work to them
- g) To discuss and take decision on the recommendation of the subcommittee.
- h) To make rules and sub-rules for any activities of the association for its proper working
- i) To collect funds for any particular object
- j) To effect all appointments for the proper functioning of the association and fix their salary and to frame service rules
- k) Consider and delegate functions to the office bearers whenever necessary
- l) To consider and adopt monthly statement of accounts of the association placed before it regularly
- m) To do all such acts as are necessary for the proper functioning of the association in accordance with the objects.

#### 17. Duties of the Office Bearers:

- a) **President:** The president shall exercise the general supervision and control over the affairs of the association. He shall preside over meetings of the Managing Committee and General Body. In his absence the Vice-President and in his absence any other member of the managing committee shall

preside over such meetings. In genuine and deserving cases and on suitable occasions in conformity with the objects and activities of the association the president may sanction an adhoc grant of sum not exceeding Rs.100.00 (Rupees one hundred only) subject to its being notified in the subsequent managing committee meeting.

**b) Vice President:** In the absence of the President, the Vice-President, the Principal of GDC, Bangalore will preside over the meetings and shall discharge such duties as may be entrusted by the committee of management from time to time.

**c) Hon. Treasurer:** The treasurer shall be custodian of all monies of the association in the bank.

**d) Hon. Secretary:**

i) The secretary shall be the chief executive officer of the association and he shall be responsible for its day-to-day affairs. He shall have the powers to incur expenditure as prescribed by the committee from time to time.

ii) He shall be the custodian of all books, registers, documents, accounts, deeds, furniture and fixtures and such other assets of the association and shall be kept within the premises of the Registered Office of the Association.



- iii) He shall convene all meetings of the association in consultation with the President.
- e) **Joint Secretary:** the joint secretary shall assist the secretary and discharge such functions as assigned to him from time to time. The Joint secretary shall also discharge such other functions as maybe assigned to him/her by the committee of management.
18. For amalgamation of the association with any other association and Resolutions of the association the procedure laid down under section, 21, 22, 23 of the Karnataka Societies Registration Act of 1960 shall be followed.
19. All amendments to the memorandum and rules and regulations of the association can be made only in accordance with Section 9 & 10 of the Karnataka Societies Registration Act of 1960.
20. **Audit:** The accounts of the association for each year shall be got audited by a certified auditor approved by the General Body and the Audited accounts together with his report there on shall be placed before the General Body for consideration.
21. **General Body:** The annual General Body shall be held every year, in accordance with the provisions contained in the Karnataka Societies Registration Act of 1960 for the transactions of the following business

- a) To consider and approve the annual report of the Association
- b) To consider and approve the audited accounts of the association together with the auditors report.
- c) To consider and approve the budget for the subsequent year
- d) To consider and approve the program of activities to be undertaken in the subsequent year.
- e) To elect members of the committee of management and to take necessary steps for proper election if necessary
- f) To consider changes in the memorandum, rules and regulations if any.
- g) To consider the grant of Titles, shields, awards etc., for exemplary service done for the betterment of the profession.
- h) To consider and take such steps for proper implementation of any of the objects of the association.

22. **Special General Body:** A Special General Body meeting may be convened under Section 11 of the Karnataka Societies Registration Act, of 1960 at any time on the requisition of the President or on the requisition of not less than one third the members of the committee of management or one tenth of the total members of the association entitled to vote, who shall state in writing



the business for which they wished the meeting to be convened and the managing committee shall within ten days from the receipt of the requisition proceed duly to call a special general body meeting for the consideration of the business stated, on a day not later than 40 days from the date of receipt of requisition.

**23. General:**

- a) The managing committee shall carry out and implement the objects of the association as far as possible or practicable and also carry out wishes, instructions and resolutions of the general body in accordance with these rules.
- b) Notwithstanding any of the foregoing clauses any one or more of the members of the managing committee whether elected or co-opted, and of the first or the subsequent committee will be removed by the General Body by a resolution passed with a majority of 75% of the members present in the meeting called for the purpose
- c) Proposals and subjects to be brought before the Annual General Body meeting shall reach the secretary at least 7 days before the date of General Body.
- d) Amendments, alterations or deletions in the memorandum, rules and regulations of the association if any shall be passed by the General body by three

fourths majority of the members present in the meeting

- e) Notwithstanding any thing contained herein before, no immovable property shall be purchased or sold, given or taken on a long lease exceeding three years without the express sanction of the General body.
- f) All meetings shall be held in the headquarters of the association or in the places of its branches or any other place previously fixed and suitable for the purpose
- g) In case of any difference of opinion regarding the meaning or the construction of any word or sentence, the opinion of the President of the association shall be final and binding on the concerned.
- h) On matters not herein before specifically mentioned, the committee of management shall be the competent authority to take any decision in accordance with these rules and in conformity with the law for the time being in force.